

SERVICE COMMITTEE

March 4, 2024

The March 4, 2024 Service Committee meeting was called to order at 5:30 p.m. in Council Chambers by Dale Rowe, Chairman. Service Committee members present were Aaron Korte, Dale Rowe, and Andy Voorheis.

Others present included: Kyle McColly, Mayor; Doug Keller, Wastewater Treatment Plant Supervisor; Dave Schneider, Collections System Supervisor; Eric Honaker, Water Distribution Supervisor; Brad Taylor, Street and Sanitation Supervisor; Corrina Waggy, Upper Sandusky High School Principal; John Walker; Brian Hemminger, Daily Chief Union; and Sarah Bennett, Clerk.

The following bills were presented:

	<u>STREET</u>	<u>WATER</u>	<u>WWTP</u>	<u>SANIT.</u>
Ag-Pro	310.49			
American Water Works		358.00		
Best Equipment			218.43	
Best Equipment			491.19	
Best Equipment			1463.14	
Brian Gottfried			93.20	
C & C Electric Motor Serv		510.00		
C & L Sanitation Inc.		115.00		
David Schneider			150.00	
Ferguson Waterworks		892.50	892.50	
Flag City Truck				644.31
Jasper Repair	1500.00			
LT Distributing	132.06			
Mark Nutter	420.00			
McGuire Wholesale	150.00			
Ohio Ag Equipment			23.50	
Operator Training Comm			340.00	
Perry Pro Tech			29.39	
Peterman Associates			3145.00	
Pfeifer Hardware		9.99		
Romich Sales & Service	152.01		130.97	209.85
Rumpke of Ohio			11155.40	
Stoops Freightliner	76.93	76.93	76.93	76.93
Stoops Freightliner				6853.33
Stoops Freightliner				245.22
Trey Clark				150.00
UIS Insurance & Invstmnts		80.00		
ULine		23.25	23.25	
Upper Sandusky Road Serv				250.00
Verizon Wireless		80.22		
Water Solutions Unlmt'd		6802.36		
Wilson Tire Company	1451.00	1451.00	1451.00	1505.00
Wyandot Memorial Hosp	94.50			
Totals	4286.99	10399.25	19683.90	9934.64

GENERAL

Income Tax Refunds	5006.94
Ag-Pro	56.26
AEP Ohio	10094.90
AT & T	73.24
AT & T	115.26
Brandstetter Carroll Inc.	2000.00
Carlton's Service	114.38
Daily Chief Union	42.10
Hilltop Lawn & Sports Cntr	63.82
Hilltop Lawn & Sports Cntr	30.99

	<u>GENERAL</u>
Hilltop Lawn & Sports Cntr	1023.10
Hill International Trucks	490.25
Kimmel Corporation	1610.75
Kleinfelder	5415.50
Perry Pro Tech	547.18
Pfeifer Hardware	217.86
Rea & Associates	300.00
Richardson's Flowers	182.63
ISolved Benefit Services	529.20
Staples	334.03
Staples	75.02
Stoops Freightliner	76.92
Tyler Business Forms	147.24
Tyler Technologies	435.00
Vision Government Solutns	200.00
Vision Government Solutns	200.00
Vision Government Solutns	200.00
Walmart	53.21
Wilson Tire Company	1451.00
Wyandot Co Health Dept	500.00
Wyandot Memorial Hosp	43.90
Total	<u>31630.68</u>

TOTAL BILLS: \$75,935.46

A motion was made by Mr. Voorheis, seconded by Mr. Korte, for the approval and payment of bills totaling \$75,935.46. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

The minutes of the February 20, 2024 Service Committee meeting, having been mailed to each Service Committee member, were approved as received.

Mrs. Corrina Waggy, Upper Sandusky High School Principal, explained a new program the school district is looking to implement entitled "Portrait of a Ram". Mrs. Waggy indicated that they are seeking data from community members about what the community believes the top character attributes Upper Sandusky High School graduates should have to be successful in their jobs after they graduate. Mrs. Waggy shared information containing a QR code for community members to take a one question survey where they will choose what attributes they think will be most important for students to know. Data collection for the survey ends March 13, 2024 and the results will be shared by the school on social media.

Mr. Taylor presented a quote for a new trailer mounted leaf machine, using the existing motor from the current leaf machine, from Dinkmar, 9357 TR 48, PO Box 907, Galion, Ohio 44833, at a total cost of \$63,965.00. This purchase would be under the State Purchasing Program.

A motion was made by Mr. Rowe, seconded by Mr. Voorheis, to authorize the Mayor to enter into contract with Dinkmar for the purchase of a new leaf machine and use the existing motor from the current leaf machine, at a total cost of \$63,965.00, with the approval of the City Auditor that the money is in the budget to cover this purchase. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Mr. Honaker reported that he dropped the pull behind vac machine off at Wyandot Motor Sales to be sold at auction.

Mayor McColly reported that he will be working on a sanitation rate study and present his findings at the next Service Committee meeting. Mayor McColly noted that the automated sanitation truck will be purchased thru the State Purchasing Program. Mr. Korte inquired with Mr. Taylor as to a storage location for the automated sanitation truck. Mr. Taylor indicated that he has obtained quotes to add a bay to the existing building at a cost of \$35,000.00. Mr. Korte stated that the sanitation rates need to cover the cost of the new bay and storage area for the tipper carts.

Mr. Keller stated that he would like to replace the existing eleven (11) year old mower at the Water Reclamation Facility and he presented information for the purchase of a Grasshopper diesel mower from Romich Sales and Service at a cost of \$18,982.00. Mr. Keller noted that a quote was also obtained for a Ferris mower at a cost of \$20,500.00. Service Committee members suggested Romich Sales and Service be asked if they would be interested in the trade in of the eleven (11) year old mower.

A motion was made by Mr. Rowe, seconded by Mr. Korte, to approve the purchase of a Grasshopper diesel mower from Romich Sales and Service, 206 North Warpole Street, Upper Sandusky, Ohio 43351 at a cost of \$18,982.00. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

The Service Committee agreed to set the date for Spring Clean-Up to take place for residential customers during the week of April 22 – 26, 2024.

Mr. Keller reported that a back-up pump for Rivers Edge Subdivision was ordered at a cost of \$12,000.00.

Mr. Taylor reported that the wayfinding sign to be located in the downtown has been repainted, an engineer has been consulted regarding the installation of the sign, and utility locates have been requested for the site.

Mr. Taylor indicated that he has talked with someone who experienced a previous eclipse as to what should be expected.

Mr. Taylor suggested the Service Committee members meet soon and drive the City roadways to form a list of streets for resurfacing in 2024.

Mr. Korte reported on a request for the installation of curbs on North Hazel Street, between West Wyandot Avenue and West Walker Street. Service Committee members agreed to look at the area, and Mr. Taylor will obtain a quote from Newcomer for the price per foot of concrete for these curbs.

Mr. Schneider reported that an individual owning a property along the north side of Raybestos Drive, who is planning to move their driveway from the west side of their property to the east side of their property, is requesting the City install a catch basin near the new driveway. Other options for drainage were discussed and it was agreed that a permit should be obtained for any work done in the city right-of-way. Mr. Schneider will address this matter.

Mr. Korte indicated that a resident has asked that the catch basin located near the intersection of Maple Drive and North Seventh Street be checked.

Mr. Honaker reported that he is working on a water usage survey, and he is also working on a service line inventory for the Ohio EPA.

Mayor McColly noted that he has been having internal conversations with administrative staff regarding the possibility of helping with other departments during events surrounding the Solar Eclipse to take place on Monday, April 8, 2024.

A motion was made by Mr. Rowe, seconded by Mr. Voorheis, to enter into an executive session to discuss a personnel matter. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried. Upon completion of the executive session, the Service Committee reconvened into regular session.

There being no further business, the Chairman declared the meeting adjourned.

Sarah J. Bennett, Clerk

Dale Rowe, Chairman